



Wednesday 20th May, 2020

Staged Return to School – Update 20th May

Dear Parents and Guardians,

We are so pleased to be writing with the news that our return is now just around the corner. We are extremely grateful for the support of all the Westbreen Primary families who have helped slow the spread of COVID – 19 by supporting a remote learning program that has allowed us to return to school earlier than expected. The Victorian Chief Health Officer has advised that it is now safe for students and staff to return to school in a two staged approach and we continue to ask for your support to ensure that we keep our students, staff and community safe during this transitional time.

Before we continue, we would like to thank the Westbreen staff for their dedication and commitment during this extremely challenging time. It has been amazing to see such a swift transition into remote learning and we cannot underestimate the significant learnings that our staff have undertaken. While this has been a challenging and difficult time, it has also provided us with the opportunity to learn new ways of working with our students, our families, our colleagues and our communities. One of the exciting tasks ahead is to work together to ensure what we have learnt is captured and refined.

Staged Return to School:

Schools will commence a staged return from remote and flexible learning from Tuesday 26th May 2020.

To support all school staff to prepare for the transition, **Monday 25th May will be a pupil-free day**. This is important to enable the planning necessary to ensure the successful transition back to school can be completed.

The return to school will take place in two stages:

- Stage 1: 25th May – 5th June

In the first stage, students in Foundation, Grade 1 and Grade 2 will return to school from Tuesday 26th May.

Remote and flexible learning will continue for all students in Grades 3 to 6 until Tuesday 9th June.

During Stage 1, the existing model of on-site schooling for students who cannot be supervised at home and vulnerable children will remain in place for those students in Grades 3 to 6.

Tony Cerra

Principal

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ABN 47 125 972 203



Drop off process for Foundation – Gr. 2 students ~ School starts at 9.00am. Staff on duty in the yard from 8.45am

We ask that all children in:

- Foundation use the main front gate on Pascoe Street,
- Grade 1 use the second gate on Pascoe Street (near the Bus Stop)
- Grade 2 students use the gate on West Street.

We will monitor this and make alterations if they are necessary. Staff will be standing at the gate to support students into the school. *Please refer to map at the end of this update.*

Pick up process for Foundation – Gr. 2 students ~ School ends at 3.15pm. Staff on duty in the yard until 3.30pm.

Parents/Carers can enter school grounds and collect their child/children from the external doors of classrooms and must leave via the student/s nominated gate entry/exit at the end of the day (*parents/carers must adhere to social distancing protocols*).

- 1/2B & 1/2M students can be collected from under the blue shade sail. Classroom teachers will bring the students to this point at 3:15pm.
- If a family has children in separate year levels (e.g. Foundation & Gr. 2), please exit the gate closest to your mode of transport home.
- Any student/s waiting for parents/carers to pick them up will wait in their classroom until 3:30pm. After this, students move to the foyer of the office and wait to be collected.
- Any students who make their own way home can continue to do so, as long as it is done safely.

We will monitor this and make alterations if they are necessary. Staff will be standing at the gate to support students leaving the school. *Please refer to map at the end of this update.*

- Stage 2: from Tuesday 9th June

All other grades and year levels will return to school from Tuesday 9th June. Further information regarding the drop off and pick up process will be provided to families in the week prior to the Stage 2 return of Gr. 3 to Gr. 6 students.

Once a year level has returned, all students will be expected to attend school as normal. This means if you choose to keep your child/children home after their year level has returned to on-site schooling, we can no longer support their learning from home.

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The greatest risk of transmission of COVID – 19 is between adults and as such, we will be taking every precaution necessary to avoid close contact between adults. We believe that we can maintain safe drop off and pick up from school without staggering times if we follow the correct safety requirements.

Out of School Care continues to operate as per normal. To enrol students, please visit the EXTEND website: <https://www.extend.com.au/>

The advice we have received from the Victorian Chief Health Medical Officer will also place restrictions on access to the school site for anyone other than immediate school staff and students. It is also important to *avoid gathering in a group outside of the school*. I thank you for your continued cooperation and patience.

Please note that enhanced cleaning of the school will remain in place for the remainder of Term 2 and Term 3. This will include frequent cleaning of high touch points and other surfaces throughout the day. Students will also be encouraged to wash their hands frequently and hand sanitizer will be available in all classrooms.

Changes to our normal programming:

- Canteen is closed. Students are required to bring their homemade lunch, brain food snack and drink bottle.
- All community volunteering assistance postponed.
- All Term 2 excursions and incursions postponed or cancelled.
- All Open Days scheduled for Term 2 cancelled.
- 2021 Enrolments tours postponed.

Thank you for your continued support and patience during this time. We look forward to welcoming our students back to the classroom.

Yours Sincerely

Tony Cerra
Principal

Jason Kenny
Assistant Principal

Tony Cerra
Principal

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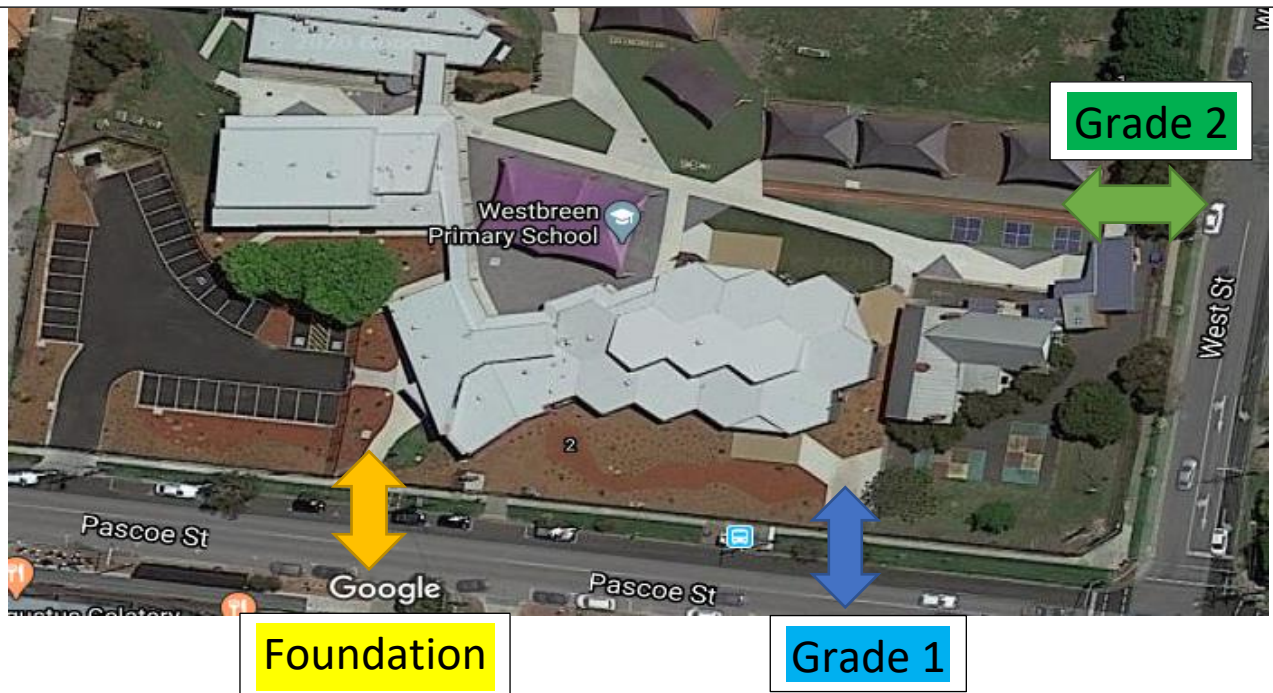
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START TIME: 9:00am

FINISH TIME: 3:15pm

Drop off & Pick Up Points for Foundation, Grade 1 & Grade 2 students
Tuesday 26th May – Friday 5th June



- Students are to be dropped off at the gate points listed above before school (from 8:45am-9:00am).
- Students can be picked up from the external doors of classrooms and must leave via the student/s nominated gate entry exit at the end of the day (*parents/carers must adhere to social distancing protocols*).
- Adults/Carers should only enter the school grounds for essential business at all other times.
- CANTEEN will be closed – No lunch orders or over the counter sales.
- Students should bring their own water bottle for use (and refilling) at school.
- Assemblies, excursions and parent volunteer programs are cancelled.

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