



WESTBREEN PRIMARY SCHOOL - Parent Payment Arrangements 2023

Dear Parent/Guardian,

Westbreen Primary School is looking forward to another great year of teaching and learning and would like to advise you of Westbreen Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families is paramount to the successful running of our school and ensures that our school can continue to offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time; these efforts have made a huge difference to our school and the programs we can offer. The environment and resources that we enjoy today also represents the voluntary financial contributions made by our parent/carer community over many years.

This financial support ensures that we can continue to provide an excellent range of facilities and resources for your children and has allowed us to organise and coordinate rich, extensive programs outside the traditional teaching and learning programs. The voluntary contributions of families in the past have allowed us to update our texts and readers to support personalised and quality learning, reflecting the current interest and passion of our students, supply additional materials to develop our mathematical knowledge and problem-solving skills and has provided enhanced digital learning opportunities. Contributions have also enabled us to purchase materials to support the creativity and exploration in our Arts and Science programs and ensure that all students have access to a variety of equipment to develop active and healthy students. Other programs which we can offer because of your voluntary contributions include the School Production/Art Show, STRIVE our Support, Trust, Respect, Involve, Value, Encourage program and the variety of Welfare Programs we run across the year to support Student Wellbeing. We are also able to subsidise various celebration events such as Harmony Day and Book Week, to name a few.

All these programs running alongside the traditional classroom teaching and learning programs are imperative to provide an effectively balanced and rigorous overall education for your children. If you are unable or choose not to make a financial contribution, your child will not be disadvantaged or denied access to resources required to deliver the curriculum. We will always provide students with free instruction to fulfil the standard Victorian curriculum.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Tony Cerra
Principal

Alice Pryor
School Council President



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Student Name: _____

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Grade Level</p> <p>Classroom consumables, materials & equipment (\$70)</p> <ul style="list-style-type: none"> • Book box sets, readers, teaching and learning resources <p>Specialist Programs (\$25)</p> <ul style="list-style-type: none"> • Art supplies • Science supplies • Music resources • LOTE resources <p>Sports Program (\$15)</p>	\$110
ICT Program – <i>provision of devices, online applications, service and maintenance</i>	\$35
Total Curriculum Contributions	\$145

Other Contributions - for non-curriculum items and activities	Amount
School grounds maintenance and improvements	\$25
Total Other Contributions	\$25

Tax deductible contributions	
<p>Building fund - A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</p> <p style="text-align: right;"><i>Suggested contribution- \$25</i></p>	\$ (Parent to advise where applicable)
<p>Library fund - A tax-deductible contribution to support book purchases, Library software and other equipment that sustain the library as a valuable resource.</p> <p style="text-align: right;"><i>Suggested contribution- \$25</i></p>	\$ (Parent to advise where applicable)
Total Tax-Deductible Contributions	<i>(suggested contribution \$50)</i>



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Extra-Curricular Items and Activities – provided on a user-pays basis

Westbreen Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

If you would like to purchase an item or activity for your child, please visit the office to order and organise and payment.

Extra-Curricular Items and Activities	Amount
School magazine/yearbook	\$12
Library Bag	\$3
Reader bag with Westbreen logo	\$10
Extra-Curricular Items and Activities	\$25
School camp	TBA
Interschool sports program	TBA
Excursions/Incursions	TBA
Total Extra-Curricular Items and Activities (TBA)	\$TBA

Financial Support for Families

Westbreen Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- Second hand uniform options, where available

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Louise Roncon, Business Manager

Ph: 03 [9306 9481 | Email: Westbreen.ps@education.vic.gov.au



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Total 2023 Contributions

Category	Totals	
Curriculum Contributions	\$ 145	
Other Contributions <i>(Non-tax deductible)</i>	\$ 25	
<i>(Tax-deductible)</i>	\$ 50 (suggested contribution)	\$ [parent to complete actual]
Total Contributions	\$ 220	
Extra-Curricular Items and Activities	\$ 25	

Payment methods

All parent voluntary contributions can be made via the office via cash or EFTPOS or parents/guardians can complete a bank transfer into the Westbreen Primary School Official account as per the following account details:

Account Name:	Westbreen Primary School Official Account
BSB:	063450
Account Number:	10003153
Description:	Students name, grade and "2023 Contributions"

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.